

AKUI KAMALABALA WOMEN'S COLLEGE

Estd.- 2016

(Affiliated to Bankura University)

Vill.+ P.O.- Akui, P.S.- Indas, Dist.-Bankura, PIN-722201

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Ref. No. : 01/AKW/C/IQAC/2022-23

Date 26.08.2022

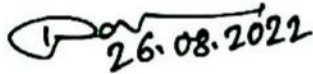
NOTICE FOR IQAC MEETING

Sir/ Madam

A meeting of IQAC of Akui Kamalabala Women's College, Akui Bankura will be held on 10.09.2022 at 1:30 pm in the Principal's Chamber of the college to discuss the following agenda.

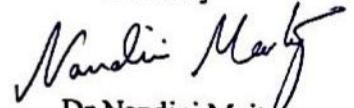
You are cordially requested to remain present in the meeting in order to decide the following factors.

Thanking you.


26.08.2022

Principal
Akui Kamalabala Women's College
Akui, Bankura
(Countersigned)

Sincerely



Dr Nandini Maity
IQAC Coordinator

Co-ordinator
I.Q.A.C.

Akui Kamalabala Women's College
Akui, Bankura, W.B.

Agenda:

1. Distribution of the works for NAAC assessment among the faculty members
2. Follow-up of the tasks accomplished after the seminar on the fundamentals of NAAC
3. Discussion on the application of students addressing the problems of Spoken English course
4. Consideration of the application of Snehalata Panja (student of English (H) Sem-III).
5. Discussion on the application of Bengali 5th semester Programme students
6. Misc.

MEETING RESOLUTION BOOK

মিটিং নং / Meeting No.	01	উপস্থিত সভ্যগণের নাম	স্থান / Place	Principal's Chamber
তারিখ / Date	18.09.2022	NAME OF MEMBERS PRESENT	সময় / Time	1.30 P.m.

১। ১		৮। ৪	১৫। ১৫
২। ২	Mehin Kanti Dahi	৯। ৯	১৬। ১৬
৩। ৩		১০। ১০	১৭। ১৭
৪। ৪	Indrani Majhi - ১৩	১১। ১১	১৮। ১৮
৫। ৫		১২। ১২	১৯। ১৯
৬। ৬	Munirul Hossain	১৩। ১৩	২০। ২০
৭। ৭	Koy Kurur	১৪। ১৪	২১। ২১

নং / No. রেজল্যুশন / Resolution Adopted

The Principal takes the chair and presides over the meeting.

- 1) Distribution of the works for NAAC assessment among the faculty members.**
After discussion with the Principal regarding distribution of works related to NAAC, it is decided that the seven criteria of SSR are to be distributed among full time teachers as usual as SACTs.
- 2) Follow-up of the tasks accomplished after the seminar on the "Fundamentals of NAAC"**
Following the SOP, the documents along with geo-tagged photos are being collected by all teachers for the academic year 2022-2023. The progress of the work related to NAAC after the seminar on the "Fundamentals of NAAC" has been satisfactory as almost 15% of the work has been completed. It is decided that within a period of 4 months, data collection as per SOP for the previous two years will be completed.
- 3) Discussion on the application of students addressing the problems of Spoken English Course**
The complaint letter of the students against Spoken English class is opened, read, and discuss among members. It is decided that the matter will be discussed with the trainer of Spoken English by Principal to resolve the problem
- 4) Consideration of the application of Snehalata Panja (Student of English Hons. Sem-III)**
The letter requesting concession in fees was given by Snehalata Panja (English hons semester III) due to financial crisis of her family. Letter is opened and discussed among members that concession of fees will be considered. IQAC requests the college authority to look in to the matter and do the needful.
- 5) Discussion on the application of Bengali 5th Semester Programme students**
The complaint letter of 5th semester Programme students regarding the shortage of Bengali classes is opened and discussed among members and decided this matter will be addressed. IQAC requests the college authority and Bengali department to resolve the matter.

6) MISC.

- i. It is discussed that the first semester classes (both Honours and Programme) will commence on and from 19.09.2022. Verification of their documents will be done on that very day.
- ii. It is decided that Spoken English course will be terminated after the completion of the session in the month of September.
- iii. As the college website is not compatible to the standards of NAAC, it is decided that the website will be upgraded by enhancing the capacity. The IQAC requests college authority to contact the technician and do the needful.
- iv. It is also decided that 4 groups of Mentor –Mentees is to be made to address the problem of students. The mentor group would comprise of teachers from all departments. Students from all departments will be distributed in these 4 groups.

The meeting ends with vote of thanks to the chair.